

College Council Meeting

May 15, 2015

12-1:30pm / CC127

Welcome to Bobby Smith, the new Director of Campus Safety. His office is located in B236. His team is still in McLoughlin, first floor. He wants to maintain the level of service that Suzie provided. If there are things that he can do better, or they are wrong, don't hold back - call or email him to let him know.

Approval of Minutes (5/1/15) - Phillip King

Minutes were sent out via email. Please send any corrections to Tami.

College Council Recharge Reports

Committees that are listed on the website or are college wide were asked to make a report to College Council this school year. The committees presented, College Council asked questions and the feedback was forwarded to the College Council Recharge (CCR) Committee. CCR was tasked to review what was presented and are categorizing where each group should be. CCR will present here at College Council and show their findings.

1. SWAG (Social Web Action Group)– Shelly Parini for Janet Paulson

This group is looking at how to communicate more effectively. It includes the Marketing and Communications Department. The group created an interdisciplinary team from across campus. They looked at the College's strategic priorities to see where they could align the marketing and communication piece.

Shelly thinks they are a work group. They took on 4 initiatives: High school recruitment, scholarships & financial aid, CTE, and now they are moving into retention. As a college, the crux that brings it all together is marketing through a digital platform. They have been meeting for two years. Anyone is invited to participate. Currently there are 20-30 people in the group. If you do join, they ask that you stay committed.

Jessie Kirk will be the point of contact for this group. They want to align with core themes and goals. Stay focused on FA and scholarship. How it unfolds it's up to us. They need the experts in the room on the initiatives.

Their retention initiative is huge so they needed to narrow in on a group. They have created a retention landing page. Organizing a webpage for information not policy based. Need to get the info out.

What are your major indicators? Website and social media. How we can use communication mediums? Started with broad communication....too broad. Couldn't grab onto anything. More marketing was easiest with scholarships and financial aid. CTE has so many people with very unique and original backgrounds.

2. Diversity Committee - Phillip King

This committee is listed in two places on the website – under committees & on the HR webpage. There has been a committee in the past but are having trouble finding any documentation. OLI is the Oregon Leadership Institute which looks at both leadership and diversity. The Title 5 grant helped with diversity on the campus. Multicultural services. Remnant. Committee attached to that. Diversity as a concept. Hiring a director of equity, policies and practices, diversity efforts across campus to hire those, efforts related to students.

What do we have now? There is not an active diversity committee. The FOE self-study surveyed students and our faculty and staff. There were recommendations that had to do with diversity. There is now a multicultural office in the fireside lounge now. It will be moving to a space behind CC126. There will be double doors placed in the space so it can be accessed from the middle of the community center. This will create a much more visible space. It's being done now as it will take a while to get the new building. Campus services will begin the work on May 26.

How do we understand being diverse in today's world – the committee did a lot of reading and met one year. They have not met consistently over the past year. If you are interested in this committee, please contact Phillip.

When we move forward with hires need to look at candidates, which usually are not very diverse. We need to be actively recruiting for people with diverse background. We are at a very beginning phase of this.

Nora asked if the multicultural committee could work with SWAG on how to get the word out.

Amanda asked how other institutions who are in this county address having diverse employees. Other colleges are more diverse because of central location. One of the key contributors is our location for our lack of diversity. Our outreach needs to be more intentional.

Takes energy and money to make a group. No one looks like me so I'm uncomfortable.
Progressive diversity

Hiring is not always the problem but retaining is. Maybe we should have an inservice diversity training for staff. We need to start slowly and bring in the education around the subject.

When the College Council Recharge (CCR) group meets, they need to talk about reinstating this committee.

Jil - This conversation feels dated and we should be farther along. The diversity committee is just one piece – feels like a value issue in relations. It needs to be explored much deeper than just the CCR.

The committee has nowhere to connect too. Hate to get something started when there is nothing to connect back to. Maybe we should have a diversity task force – a temporary group that could write up some targeted tasks and then produce something concentrated to tell us what our options are.

Nora – There was a diversity recommendations from FOE. We do a lot of things for diversity already. Conversation we are having should be had here at College Council. There may need to be a task force to look at what are the larger issues. How would we build an effort to be sustained for a long time?

This discussion needs to be at an institutional level. This needs to be looked at holistically. It's not just about individuals but how we all think. The things we bring into the classroom- all of it. We need to think about this as a concept. It would represent us working together and as it represents our students.

Shelly – A big thank you to CCR. They have our support and a chance to do some great work.

ISP Standards – Darlene Geiger

- **ABE/GED – First Read for Removal**

Want to take out of ISP standards. It's about a program – a department specific program - so it seems out of place. The header will stay but move to a different spot on the website and there will be a watermark to say inactive. The college does not award GED's, they come from the state. First read.

- **Adult High School Diploma Program – First Read for Removal**

Want to take out of ISP standards. It's similar to the ABE/GED but we do award the diploma. Again it is a department specific program and it lives in the catalog. We have to submit a document for approval to the state every year. CCWD has a much more

rigorous process for the approval. Any thoughts, shoot Darlene an email. Final ISP meeting is next Friday.

- **Administrative Withdrawal – Second Read**

Students taking online classes may not start the class until the weekend. Delete part of the sentence under purpose – “on the first day the class is scheduled to meet”. Nothing will show on the transcript. There will be no penalty to the student. No need for another read. This clarifies the language. Darlene will take it back to Sue. Mary Collins moved to accept the strike out and Tara Sprehe seconded the motion. Motion passed.

Is the ISP Recorder required to be at College Council? Lynda Ellingsen replied that only when there is an ISP being presented. It is listed in her positions job description.

Culture of Information for Excellence - Angie Sandercock, Jenelle Vader, Shelly Parini, Stephanie Schaefer, and Amanda Coffey

At the last College Council meeting, BJ started a conversation about a survey regarding the culture of information for excellence with students and community. BJ handed out the two surveys at the last meeting. She asked people to take it back to their departments, discuss it and gather feedback to bring to today’s College Council meeting. People broke into groups and spent 15 minutes discussing the feedback they brought.

Expense Reimbursement Policy – Chris Robuck

Not present. No report.

Committee Reports

1. Presidents’ Council – Phillip King :

At the last Presidents’ Council meeting, there was discussion on the master blueprint. Philip presented information from CCR. You should have all received emails regarding accreditation and master blue print. They are seeking feedback.

Strategic priorities were presented. The three main priorities moving forward will be recommended.

Department planning templates will be coming out soon. You should have responses next week regarding the innovation funds.

Association Reports

1. **ASG** - Not present.
2. **Classified - Mary Collins:** Will be doing elections soon.
3. **Part-time Faculty** - Not present.
4. **Full-time Faculty** – Present - No report.
5. **Administrative Confidential Supervisory (formerly Exempt)** – No report.

Announcements:

- Be sure to participate in the Cougar Run, an obstacle course and 5K. It is benefitting our veterans.
- ASG had their elections and Brent Finkbeiner is the new ASG president for next year.
- The position of Director of Student Leadership and Engagement is now open. They will be looking to fill it in early August.
- Amanda reminded that the elections for Senate close today at 5pm. If you have not voted, please vote.
- Tawnya & Ryan reminded to save the date for fall term for College Orientation (formerly known as New Student Experience). An email was sent out to save the date but it was not sent to the administrative assistants. It needs to be sent to them also. They will get on the agenda for the next College Council meeting.
- The Canned Film Festival is May 28 at 10am and 1pm in the McLoughlin Auditorium. Bring food.
- Counseling sent out a survey about their services. Please give them feedback. This will help them to improve services.
- Reminder that the fiscal year is coming to an end. The technology deadline is June 19.

Present:

Lynda Ellingsen, Matthew Altman, Nora Brodnicki, Jil Freeman, Ryan Steward, Tawnya Stauffer-Dexter, Mary Collins, Lizz Norrande, Angie Sandercock, Darlene Geiger, Bobby Smith, Jennifer Nelson, Tracey Lambert, Ali Ihrke, Carrie Loewen, Shelly Parini, Denice Bailey, Patricia Anderson – Wieck, Stephanie Schaefer, Andrea Vergun, Tara Sprehe, Kierstin McDowell, Jenelle Vader, Patty DeTurk, Amanda Coffey, Cynthia Risan, Andrea Csavajda